

S. Brian Jones

♦ sbj1acts@gmail.com

PROFILE:

A dedicated applied theatre practitioner who is a positive, creative, outgoing citizen artist with extensive experience in program design, operations/administration, curriculum development and community building. I am passionately committed to creating theatrical works as a facilitator, actor, playwright and director that challenges the status quo, and engages participants, audiences and organizational stakeholders through the lens of social activism and social justice with focus on how we better the human condition.

EDUCATION:

- ♦ **MA in Applied Theatre**, CUNY, School of Professional Studies, New York, NY June 2018
- ♦ **BA in Communications/Theatre**, Rhode Island College, Providence, RI June 1992
- ♦ **Certification the Media Workshop**, UCLA, Los Angeles, CA August 1990

EXPERIENCE:

Director of Operations, The Players, New York, NY

2014 – Present

- ♦ Instrumental in the revitalization/repositioning of 127-year-old historical theatrical landmark.
- ♦ Increased revenue sales from 369,000 annually to 983,000 annually.
- ♦ Developed and implemented an infrastructure system for the organization including policies and procedures.
- ♦ Established quality and quantity output standards for personnel in all positions.
- ♦ Monitor HR practices to ensure that all legal requirements are in compliance.
- ♦ Responsible for proper accounting and reconciliation procedures for operations and facilities.
- ♦ Assured the effective orientation and training of new staff is planned and implemented.
- ♦ Oversee proper record keeping in Accounting, Member Services and Administration.

Education Programs Manager, Epic Theatre Ensemble, New York, NY

2011 – 2013

- ♦ Planned, managed, assessed and documented Epic's in-school partnerships, after-school Shakespeare Remix program and summer programming in alignment with the Common Core education standards.
- ♦ Supervised and supported Epic's Teaching Artists including scheduling and submitting payroll
- ♦ Hired and supervised interns.
- ♦ Assisted Development Director with grant application supplemental and grant reporting.
- ♦ Worked directly with students and school coordinators to provide best programming and business practices.

Teaching Artist, Inside Broadway, New York, NY

2009 – 2011

- ♦ Developed lesson plans meeting the NYC Department of Education's Blueprint for the Arts.
- ♦ Introduced students to musical theater discipline including voice, dance and script development.
- ♦ Writing of script based on student's ideas of theme "Everything Old is New Again."
- ♦ Developed student's skill through theater games, warm ups and script analysis.
- ♦ Devised and directed and original program for seniors.
- ♦ Directed seniors at Queens Village in an applied theatre performance.

Program Director WorkForce 2000, Child Care Corporation, New York, NY

2006 - 2008

- ◆ Program Coordinator.
- ◆ Fiscal responsibility for a million-dollar program budget.
- ◆ Annual program activities include; retreat at Camp Mariah, Saturday Academics at NYU, Career Conference, Arts Education, National Day of Youth Service, Summer Academics and Internships.
- ◆ Staff supervisor for two permanent staff and up to 50-part time temporary staff annually.
- ◆ Director of summer arts camp program for 78 children ages 6 – 14.
- ◆ Supervised staff of 16 - co-director, teaching artists, teaching counselors, and floaters.
- ◆ Wrote and directed final showcase piece, "Through the storm – A Journey through New Orleans."
- ◆ Developed successful book drive for New Orleans public library in which 11 boxes were collected.

Family Outreach Specialist, Vista Del Mar Child and Family Services, Los Angeles, CA

2004 – 2006

- ◆ Family Outreach/Marketing Specialist, coordinator for monthly adoption orientations and parenting classes.
- ◆ Point of contact for singles and couples interested in Domestic and International adoption for Los Angeles, Orange and San Diego county offices.
- ◆ Marketing campaigns, ad design, placement, press releases, newsletters and marketing collaterals.
- ◆ Increased visibility of adoption agency through conferences, workshops and online resources.
- ◆ Implemented database systems to track home studies per quarter for all three offices.

Coordinating Producer, Dorwell Productions, Glendale, CA

2002 – 2006

- ◆ Script supervision; working directly with the writer on revisions.
- ◆ Designed fundraising campaign for benefit performance.
- ◆ Assisted in casting showcase at Los Angeles Theater Center.
- ◆ Marketing campaigns including program design, writing press releases and marketing collaterals.

Director of Community Outreach & Enrichment, Ensemble Arts Theater, San Diego, CA

1997 – 1998

- ◆ Director of Programs.
- ◆ Acquired contracts of over \$40,000 with public agencies and grants.
- ◆ Administrator of contracts for four public agencies including contract reports and assessment.
- ◆ Developed youth enrichment program for Boys & Girls Club of Logan Heights and Encanto.
- ◆ Marketing plan including design and distribution of fliers, newsletters and press releases.
- ◆ Staff supervisor including interviewing, hiring, training and evaluating program staff.

Teaching Artist, La Jolla Playhouse, San Diego, CA

1995 – 1997

- ◆ Teaching Artist
- ◆ Acting instructor for Young Performers Workshop ages 7 -14.
- ◆ Directed play for Young Performers Workshop.
- ◆ Implemented one year Acting/Playwrights residency at The Place, a high school for runaways.
- ◆ Directed students of The Place in an original piece performed at the La Jolla Playhouse.

PROFESSIONAL STRENGTHS:

- ◆ Budget/Cost Control/Marketing Plans
- ◆ Articulate Communicator/Exceptional Presentation Skills
- ◆ Project Planning/Trainer/Workshop Leader
- ◆ Program Logic Models/Exceptional Presentation Skills
- ◆ DOE Fingerprinted